

Component Description

The Early On component is used to collect data during the General Collections related to children under the age of 3 who are receiving services from a district which may or may not include Special Education services.

Document Contents

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| Schema | Contains the component characteristic names, descriptions, and specifications (Excel Sheet 2) |
| List of Values | Contains the list of allowed values for all characteristics of a "List of Values" datatype (Excel Sheet 3) |
| Staging Area Business Rule Validations | Contains the list of business rule validations, grouped by characteristic, that apply to this component (Excel Sheet 4) |
| Version History | Contains a history of updates made to the business rule validations in this school year (Excel Sheet 5) |
| User Guide | Contains references and support for using this document (Excel Sheet 6) |

Collection Matrix

| Collection Name | Component Status |
|--|------------------|
| CEPI Internal Request for UIC | Not Allowed |
| Early Childhood EOP | Not Allowed |
| Early Childhood Fall | Not Allowed |
| Early Childhood Spring | Not Allowed |
| Early Roster | Not Allowed |
| EOY 2022 General Collection | Optional |
| Fall 2021 General Collection | Optional |
| General Teacher Student Data Link | Not Allowed |
| IHE Request for UIC | Not Allowed |
| Migrant Teacher Student Data Link | Not Allowed |
| Nonpublic School Nutrition Student Eligibility | Not Allowed |
| Request for UIC | Not Allowed |
| Request for UIC | Not Allowed |

| | |
|--------------------------------|-------------|
| Spring 2022 General Collection | Optional |
| Student Record Maintenance | Optional |
| Third Grade Retention | Not Allowed |

Schema

| Characteristic Name | Characteristic Description | Data Type | Min Length | Max Length | Min Value | Max Value | Decimal Positions | Is Multi Valued? | Required? |
|-----------------------|--|--------------------------------------|------------|------------|-----------|-----------|-------------------|------------------|-----------|
| ServiceCoordAgency | The type of agency that is providing service coordination for this child through Part C. | List of Values (choose from list) | | | | | | False | True |
| PrimaryServiceSetting | Environment in which the majority of services are provided. | List of Values (choose from list) | | | | | | False | True |
| Current IFSP Date | The date of the notice/offer of a Free Appropriate Public Education (FAPE) associated with the child's most recent individualized family service plan (IFSP). | Date (only) | | | 1/1/1753 | | | False | True |
| TimelyStartOfService | Part C Indicator 1: Indicate the service start status for the services identified on the child's IFSP. | List of Values (choose from list) | | | | | | False | True |
| EligibilityReason | These codes describe the reason why a child was found eligible for Early On. Providers may report at least one code and may report up to 22 codes per record. | List of Values (choose from list) | | | | | | True | False |
| Part C Exit Reason | The reason given for a child discontinuing services through Part C. | List of Values (choose from list) | | | | | | False | False |
| Part C Exit Date | The date on which the child ceased receiving Part C services, which must occur no later than the child's third birthday. | Date (only) | | | 1/1/1753 | | | False | False |
| TransitionIFSP | Part C Indicator 8 A: Indicate if the transition IFSP was completed within the required timeframe (at least 90 days but not more than 9 months prior to the toddler's third birthday). | List of Values (choose from list) | | | | | | False | False |
| TransitionConference | Part C Indicator 8 C: Indicate if the transition IFSP conference was held within the required timeframe (at least 90 days but not more than 9 months prior to the toddler's third birthday). | List of Values (choose from list) | | | | | | False | False |

List of Values

| ServiceCoordAgency | |
|--------------------|---------------------------|
| Code | Description |
| DHS | Human Services |
| ED | Education |
| HO | Hospital/Medical facility |
| MH | Mental Health |
| OTH | Other |
| PH | Public Health |
| UKN | Unknown |

| PrimaryServiceSetting | |
|-----------------------|-----------------|
| Code | Description |
| 31 | Home |
| 38 | Other |
| 41 | Community-based |

| TimelyStartOfService | |
|----------------------|---|
| Code | Description |
| 1 | Timely New Services |
| 10 | Untimely with Acceptable Reason: Child or parent unavailable due to parent cancelled appointment or was a no show |
| 11 | Untimely with Acceptable Reason: Unable to contact family |
| 12 | Untimely with Acceptable Reason: Family Moved |
| 13 | Untimely with Acceptable Reason: Parent did not provide consent for services |
| 14 | Untimely with Acceptable Reason: Other child or parent reason |
| 4 | No New Services |

| | |
|---|--|
| 5 | Untimely Provider Availability |
| 6 | Untimely: Provider Lack of Training/Knowledge/Timeliness/Requirements |
| 7 | Untimely: Other Provider Reason |
| 8 | Untimely with Acceptable Reason: Child or parent unavailable due to illness, hospitalization, or death |
| 9 | Untimely with Acceptable Reason: Child or parent unavailable due to family schedule |

| EligibilityReason | |
|-------------------|--|
| Code | Description |
| 01 | Developmental Delay: Cognitive |
| 02 | Developmental Delay: Adaptive |
| 03 | Developmental Delay: Communication |
| 04 | Developmental Delay: Physical |
| 05 | Developmental Delay: Social Emotional |
| 06 | Established Condition: Congenital Anomalies |
| 07 | Established Condition: Chromosomal Anomalies |
| 08 | Established Condition: Infections Conditions |
| 09 | Established Condition: Endocrine/Metabolic Disorders |
| 10 | Established Condition: Other Disorders/Diseases - Neurological Disorders |
| 11 | Established Condition: Other Disorders/Diseases - Vision Impairment |
| 12 | Established Condition: Hearing Deficiency |
| 13 | Established Condition: Other Fetal/Placental Anomalies |
| 14 | Established Condition: Exposures Affecting Fetus/Child - Prenatal |
| 15 | Established Condition: Exposures Affecting Fetus/Child - Postnatal |
| 16 | Established Condition: Chronic Illness - Very Low Birth Weight |
| 17 | Established Condition: Chronic Illness - Small for Gestational Age |
| 18 | Established Condition: Chronic Illness - Other |
| 19 | Established Condition: Developmental Delay - Autism Spectrum Disorder |

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|----|---|
| 20 | Established Condition: Developmental Delay - Other |
| 21 | Established Condition: Mental Health Conditions |
| 22 | Eligible under MARSE (reported in Special Ed Component) |

| Part C Exit Reason | |
|--------------------|--|
| Code | Description |
| 30 | Age 2 1/2 - 3, Part B eligible |
| 31 | Age 3, Not Part B eligible w/referral |
| 32 | Age 3, Not Part B eligible w/o referral |
| 33 | Age 3, Part B eligibility not determined |
| 34 | Completion of IFSP |
| 35 | Deceased |
| 36 | Moved within state |
| 37 | Withdrawn |
| 38 | Unable to contact |
| 39 | Moved out of state |

| TransitionIFSP | |
|----------------|---|
| Code | Description |
| 01 | Timely |
| 04 | Untimely: Provider Availability |
| 05 | Untimely: Provider Lack of Training/Knowledge/Timeliness/Requirements |
| 06 | Untimely: Other Provider Reason |
| 07 | Untimely with Acceptable Reason: Child or parent unavailable due to illness, hospitalization, or death |
| 08 | Untimely with Acceptable Reason: Child or parent unavailable due to family schedule |
| 09 | Untimely with Acceptable Reason: Child or parent unavailable due to parent cancelled appointment or was a no show |

| | |
|----|---|
| 10 | Untimely with Acceptable Reason: Unable to contact family |
| 11 | Untimely with Acceptable Reason: Family Moved |
| 12 | Untimely with Acceptable Reason: Other child or parent reason |

| TransitionConference | |
|----------------------|---|
| Code | Description |
| 01 | Timely |
| 04 | Untimely: Provider Availability |
| 05 | Untimely: Provider Lack of Training/Knowledge/Timeliness/Requirements |
| 06 | Untimely: Other Provider Reason |
| 07 | Untimely with Acceptable Reason: Child or parent unavailable due to illness, hospitalization, or death |
| 08 | Untimely with Acceptable Reason: Child or parent unavailable due to family schedule |
| 09 | Untimely with Acceptable Reason: Child or parent unavailable due to parent cancelled appointment or was a no show |
| 10 | Untimely with Acceptable Reason: Unable to contact family |
| 11 | Untimely with Acceptable Reason: Family Moved |
| 12 | Untimely with Acceptable Reason: Other child or parent reason |
| 13 | Parent did not provide approval for Conference |

Staging Area Business Rule Validations

| Characteristic Name | Rule Number | Data Validation | Severity | Error/Warning Message |
|---------------------|-------------|--|----------|--|
| | 269.1 | If the {EarlyOn} component is submitted {SubmittingEntity}.[SubmittingEntityCode] must have an entity type in EEM of "ISD" | 1 | The EarlyOn component can only submitted by an entity with an EEM entity type of ISD. |
| | 269.3 | If the {EarlyOn} Component is submitted, at least one instance of {EarlyOnServices} is required. | 1 | If the Early On Component is submitted, at least one instance of the Early On Services component is required |
| CurrentIFSPDate | 269.497.1 | If [CurrentIFSPDate] is prior to the AsOfDate - 1 year [PartCExitDate] must be reported | 2 | Active participants in Early On should have an IFSP at least annually. |
| | 269.497.2 | [CurrentIFSPDate] must be <= AsOfDate | 1 | A future date may not be reported, as the IFSP could be canceled. |
| EligibilityReason | 269.624.1 | If the [Initial IFSP] component is submitted with{ResultofInitialIFSP} = 01,02, or 03 and the [EarlyOn] component is submitted, then [EarlyOn](EligibilityReasons)must have at least one enumeration selected. | 1 | When a child is found eligible for Early On services in the Initial IFSP, you must report the Eligibility Reasons. |
| PartCExitDate | 269.500.1 | If [PartCExitDate] is blank the child's age cannot be >= 3 years on the AsOfDate | 1 | Children age 3 and older are not eligible for Part C services. |
| | 269.500.2 | If the {EarlyOn} component is submitted AND [PartCExitDate] is blank {SchoolDemographics}.[GradeOrSetting] must be "30" | 1 | Children reported as participating in Early On (Part C) services must be reported with Grade or Setting code "30". |
| | 269.500.3 | If [PartCExitReason] contains a value [PartCExitDate] must contain a value | 1 | When a Part C Exit Reason is reported, a valid Part C Exit Date must also be submitted. |
| | 269.500.4 | If [PartCExitReason] is blank [PartCExitDate] must be blank | 1 | When a valid Part C Exit Reason is not reported, Part C Exit Date must be blank or not submitted. |
| | 269.500.5 | [PartCExitDate] must be on or before the AsOfDate | 1 | The Part C Exit Date cannot be after the count date. |
| | 269.500.6 | The child's age must be 3 years of age or younger on the date reported in [PartCExitDate] | 1 | Children must be exited from Part C Services no later than their 3rd birthday. Please confirm these dates are correct. |

| | | | | |
|----------------------|-----------|---|---|---|
| PartCExitDate | 269.500.7 | [PartCExitDate] must be >= the [CurrentIFSPDate] | 1 | The Part C Exit Date cannot be before the date reported in Current IFSP Date. |
| | 269.500.8 | If (Enrollment).[DistrictExitDate} contains a value [PartCExitDate} must contain a value | 1 | Children reported as exiting the district must also be reported as exiting Early On. |
| PartCExitReason | 269.499.2 | If [PartCExitReason] = "30" the {PartBReferral} component must be reported | 1 | The Part B Referral Component must be submitted for children exited from Part C as eligible for Part B Services. |
| | 269.499.3 | If [PartCExitReason] = "35" AND {Enrollment}.[DistrictExitStatus] <> "12" If Early On Component Part C Exit Reason = 35 (deceased) then the Enrollment Component District exit status must equal 12 (deceased) | 1 | If the Part C exit reason is "35" deceased, then the district exit status must also equal "12" deceased |
| | 269.499.4 | If [PartCExitReason] = "36" AND {Enrollment}.[DistrictExitStatus] = "19" If Part C exit Code = 36 (moved within state) then the Enrollment Exit Status can not be 19 (expected to continue) | 1 | If the Part C exit code is "36 - moved within state", you may not report the District exit status as continuing. |
| | 269.499.5 | If [PartCExitReason] = "39" AND {Enrollment}.[DistrictExitStatus] <> "09" If Early On Part C Exit Code = 39 (Moved out of state) then Enrollment District Exit Status has to equal 09 (Moved out of state). | 1 | If you are exiting a child from Part C as moved out of state, you must also exit the child from the district as moved out of state. |
| TransitionConference | 269.508.2 | If {SpecialEducation} component is submitted and child's age is > 2 years 3 months (even 1 day older) on the [PartCExitDate] then the [TransitionConference] should be reported. | 2 | Children older than 2 years 3 months on the Part C Exit Date who are receiving Special Education services are expected to have a Transition Conference. |
| TransitionIFSP | 269.507.1 | If [TransitionIFSP] has a value Then the child's age must be >= 2 years 3 months on the AsOfDate. | 1 | Transition from Part C services does not occur until the child is 2 years 3 months of age or older. |
| | 269.507.2 | If the child's age is > 2 years 3 months on the [PartCExitDate] AND the child's age < 2 years 9 months on the {InitialIFSP}.[InitialIFSPDate] then the [TransitionIFSP] must be reported. | 1 | Children older than 2 years 3 months on the Part C exit date and whose initial IFSP is prior to 2 years 9 months must have a transition IFSP. |

Version History

| Date | Description | Rule Affected | TFS Number | Updated By |
|-----------|---|---------------|------------|------------|
| 2/9/2015 | Updated description of code 30 to age range of 2 1/2 - 3 | | | omom |
| 7/21/2016 | Removed values 02 and 03; added values 05-12 to capture specific "untimely" reason | | | schalkt |
| 7/21/2016 | Removed values 02 and 03; added values 04-12 to capture specific "untimely" reason and 13 for a "no approval" | | | schalkt |
| 7/27/2016 | Removed values 2 and 3; added values 5-14 in order to provide specific "untimely" reasons | | | schalkt |

User Guide

Collection Matrix

Component Status

Defines which collections the component may be submitted. The possible values are:

| <u>Name</u> | <u>Description</u> |
|-------------|--|
| Required | This component must be submitted in this collection. If omitted in an upload, the file will be rejected upon upload. |
| Optional | This component is optional in this collection, but may be conditionally required due to validation rules. |
| Not Allowed | This component cannot be submitted in this collection. If included in an upload file, the file will be rejected upon upload. |

Schema

Characteristic Name

The name of the characteristic. This matches the name in the schema.

Characteristic Description

A description of the characteristic and why the data is needed.

Data Type

The system data type. The possible values are:

| <u>Name</u> | <u>Classification</u> |
|---|-----------------------|
| Addresses (numbers, letters, #) | string |
| Date (only) | date |
| Date (year and month only) (YYYYMM) | string |
| Decimal Number | decimal |
| List of Values (choose from list) | string |
| Names (letters, apostrophe, commas, hyphens, periods) | string |
| Numeric Text (0-6) (can have leading zeros) | string |
| Numeric Text (can have leading zeros) | string |
| Text (free form) | string |
| Text (numbers and letters) | string |

| | |
|--------------------------------------|---------|
| Whole Number (integer) | int |
| Yes / No (or True False, or Boolean) | boolean |

Min Length

For characteristics of a "text" data type classification, this specifies the minimum character length

Max Length

For characteristics of a "text" data type classification, this specifies the maximum character length

Min Value

For characteristics of a "number" data type classification, this specifies the minimum character length

Max Value

For characteristics of a "number" data type classification, this specifies the maximum character length

Decimal Positions

For characteristics of a "number" data type, this specifies the number of digits allowed to the right of a decmial point.

Is Multi Valued?

TRUE indicates that this characteristic may be submitted multiple times in the same component; FALSE indicates that only one instance is allowed.

Required?

Y indicates this characteristic is required to be submitted as part of the schema; N indicates that is either optional at the schema level (but may be conditionally required due to validation rules)

Validation Rules

Definitions & Guidance

- Text surrounded by {} indicates that this is a component
- Text surrounded by [] indicates that this is a characteristic
- A Severity of "1" indicates that the validation is an error; a "2" indicates that it is a warning
- *CollectionName* refers to the value of the "CollectionName" attribute in the collection schema
- *AsOfDate* refers to one of two values:
 - For single-certified collections, it is the State-defined certification as of date for the collection
 - For ongoing certified collections, it is the value of the [AsOfDate] characteristic in the {StudentRecordMaintenance} component

Version History

Notes

- TFS Number is used internally by CEPI for tracking purposes
- Each update to a validation or a wording change to the error/warning message will be noted here

Appendix A

Certain entity-related validations in MSDS are dependent on which collection is being submitted. The table below defines the dates or date ranges that are used in these validations. Validations that are dependent on this table are noted in the specific data validation; they will contain a reference to this appendix.

| Collection | Type | Start Date | End Date |
|-----------------------------|------------|----------------------------|------------------------|
| General collections | date | Certification As of Date | |
| Early Childhood collections | date range | Collection Open Date | Collection Close Date |
| Student Record Maintenance | date | As of Date (SRM component) | |
| Teacher Student Data Link * | date range | 7/1/{AcademicYear start} | 8/31/{School Year End} |
| | date range | 7/1/{School Year Start} | 8/31/{School Year End} |
| Early Roster | date range | 7/1/{School Year Start} | 6/30/{School Year End} |
| all other collections | date | Today's Date | |

* The TSDL collection will use the school year value submitted in the Academic Year characteristic, if it was submitted. If no value is found, the current school year values are used.