Enrollment

Last Updated: 2/6/2024

Component Description

The data collected in the Enrollment Component indicate the student's current enrollment status with the Operating District. You are required to submit this component through the General Collections (Fall, Spring, EOY) and the Student Record Maintenance Collection.

Document Contents

Schema	Contains the component characteristic names, descriptions, and specifications (Excel Sheet 2)
List of Values	Contains the list of allowed values for all characteristics of a "List of Values" datatype (Excel Sheet 3)
Staging Area Business Rule Validations	Contains the list of business rule validations, grouped by characteristic, that apply to this component (Excel Sheet 4)
Version History	Contains a history of updates made to the business rule validations in this school year (Excel Sheet 5)
User Guide	Contains references and support for using this document (Excel Sheet 6)

Collection Matrix

Collection Name	Component Status
CEPI Internal Request for UIC	Not Allowed
Early Childhood EOP	Not Allowed
Early Childhood Fall	Not Allowed
Early Childhood Spring	Not Allowed
Early Roster	Not Allowed
EOY 2022 General Collection	Not Allowed
Fall 2021 General Collection	Required
General Teacher Student Data Link	Not Allowed
IHE Request for UIC	Not Allowed
Migrant Teacher Student Data Link	Not Allowed
Nonpublic School Nutrition Student Eligibility	Not Allowed
Request for UIC	Optional
Spring 2022 General Collection	Not Allowed

Enrollment

Student Record Maintenance	Not Allowed
Third Grade Retention	Not Allowed

Schema

Characteristic Name	Characteristic Description	Data Type	Min Length	Max Length	Min Value	Max Value	Decimal Positions	Is Multi Valued?	Required?
EnrollmentDate	The month, day and year of the first day a student participated in education programs and/or services with the reported operating district.	Date (only)			1/1/1753			False	False
DistrictExitStatus	The student's current enrollment status with the operating district or primary reason the student is no longer enrolled in the school district. If the student has been expelled but continues to receive services, report an exit code of "19". Use an exit code of "10" only for students who are expelled and no longer receive services from the school district. In both of these expulsion scenarios, also complete the appropriate characteristics in the Disciplinary Incident and Disciplinary Consequence components. NOTE: If the student has transferred to another school or facility building within the same school district, the District Exit Status should remain "19" (expected to continue).	List of Values (choose from list)						False	True
DistrictExitDate	The month, day, and year of the first day after the date a student last attended school, graduated, or became known officially to have left the district's educational setting.	Date (only)			1/1/1753			False	False

List of Values

DistrictExitStatus	
Code	*Description*
00	Not enrolled
01	Graduated from general education with a high school diploma
02	Graduated from general education with a high school diploma and applied to a degree-granting college or university
03	Graduated from an alternative program with a high school diploma
04	Graduated from general education with a high school diploma and applied to a non-degree granting institution.
05	Completed general education with an equivalency certificate (GED)
06	Completed general education with other certificate
07	Dropped out of school
08	Enrolled in another public school district in Michigan
09	Moved out of state
10	Expelled from the school district (no further services)
11	Enlisted in military or Job Corps prior to graduation
12	Deceased
13	Adjudicated
14	Enrolled in home school
15	Enrolled in non-public school
16	Unknown
17	Placed in a recovery or rehabilitative program
18	Left adult education
19	Expected to continue in the same school district
20	Received special education certificate of completion and exited the K-12 system

21	Special education - Reached maximum age and exited the K-12 system
30	Exited early childhood or Early On® program/service
40	Graduated from a Middle College with both a high school diploma and an Associates Degree or other advanced certificate
41	Graduated from a Middle College with only a high school diploma
42	Graduated from another district

Staging Area Business Rule Validations

Characteristic Name	Rule Number	Data Validation	Severity	Error/Warning Message
	NOTE	If the AsOfDate is >= to [EnrollmentDate] and <= to [ExitDate], then the student is considered enrolled for the purposes of the collection whether or not the enrollment and exit dates are in the current record or in the enrollment table.		
AdditionalGraduationAward	70.660.1	If [DistrictExitStatus] is "40" Then [AdditionalGraduationAward] must be submitted.	1	If the District Exit Status is "40" - Graduated from a Middle College with both a high school diploma and an associate degree or other advanced certificate, then the Additional Graduation Award characteristic must be submitted.
	70.660.2	If [AdditionalGraduationAward] is submitted Then the [DistrictExitStatus] must be "40"	1	If the Additional Graduation Award Characteristic is submitted, then the District Exit Status code must be "40" - Graduated from a Middle College with both a high school diploma and an associate degree or other advanced certificate.
EnrollmentDate	70.18.1	[EnrollmentDate] must be >= {PersonalCore}.[DateOfBirth]	1	The Date of Enrollment cannot be earlier than the Date of Birth.
	70.18.3	[EnrollmentDate] must be <= current system date	1	Enrollment Date must be on or prior to the current date; future dates are not allowed.
	70.18.4	[EnrollmentDate] must be >= open date in EEM for the {SchoolDemographics}.[OperatingDistrictNumber]	1	Enrollment Date must be on or after the Operating District Open Date in EEM.
	70.18.5	[EnrollmentDate] must be <= close date in EEM for the {SchoolDemographics}.[OperatingDistrictNumber]	1	The Enrollment Date must be prior to the Operating District Close Date in EEM.
	70.18.6	If [EnrollmentDate] <> the latest date of enrollment in the enrollment table for the district the {PersonalDemographics} component is required	1	The Personal Demographics component is required when reporting a new enrollment for the student.
	70.18.7	If CollectionName contains "Fall", "Spring" or "EOY" [EnrollmentDate] must be <= AsOfDate	1	The date reported in Enrollment Date must be on or before the count date associated with this collection.

ExitDate	70.22.1	[ExitDate] must be > [EnrollmentDate]	1	The District Exit Date must be after the student's Date of Enrollment.
	70.22.4	If [ExitStatus] <> "01", "02", "03", "04", "05", "06", "40", "41", or "42" [ExitDate] cannot be > current system date	2	The District Exit Date cannot be a future date; only Exit Status codes 01-06 and 40-42 are allowed to report future dates within the current school year.
	70.22.5	If [ExitStatus] = "01", "02", "03", "04", "05", "06", "40", "41", or "42" [ExitDate] cannot be a future date outside of the current school year	2	The District Exit Date can be a future date within the current school year only.
	70.22.6	[ExitDate] must be <= close date in EEM for the {SchoolDemographics}.[OperatingDistrictNumber]	1	The entity reported in Operating District was not open on the date reported in District Exit Date.
	70.22.7	If CollectionName contains "Fall", "Spring" or "EOY" [ExitDate] must be <= AsOfDate	1	The date reported in District Exit Date must be on or before the count date associated with this collection.
	70.22.8	If CollectionName contains "EOY" OR [ExitDate] is not blank the {Attendance} component is required EXCEPT in the following cases:* {Membership}.[StudentResidency] = "04", "07", "08", "09", "12" , "13", or "15" * {SchoolDemographics}.[GradeOrSetting] = "20" or "30" * [ExitDate] <= September 1st of the current school year * {ProgramParticipation}.[ProgramEligibilityParticipation] = "9229" AND {SpecialEducation}.[Section52FTE] + {SpecialEducation}.[Section53FTE] = 0.00	1	Attendance component is required unless you have a Grade or Setting of 20 or 30; a Student Residency of 04, 07, 08, 09, 12, 13, or 15; a District Exit Date <= 9/1 of the current school year; or a seat-time waiver participant who is not receiving special education services for which FTE are claimed.
ExitStatus	70.21.1	If [ExitStatus] = "10" the {Discipline} component is required	1	At least one Discipline component must be reported when submitting code "10" in Exit Status.
	70.21.2	If [ExitStatus] = "10" at least one {Discipline}.[Initial/Secondary/OtherConsequenceType] must be = "5"	1	If the District Exit Status is 10, the Consequence Type must be equal to 5 included in a Discipline component.
	70.21.3	If [ExitStatus] = "18" {SchoolDemographics}.[GradeOrSetting] must = "20"	1	If the District Exit Status is 18, the Grade or Setting must be equal to 20.
	70.21.4	If [ExitStatus] = "21" and {SchoolDemographics}.[OperatingDistrictNumber] does not equal 84020 {PersonalCore}.[DateOfBirth] must be >= 25 on September 1 of the current school year	1	If the District Exit Status is 21, the student must be 25 or older on September 1 of the current school year.

ExitStatus	70.21.5	If [ExitStatus] = "30" {SchoolDemographics}.[GradeOrSetting] must = "30"	1	If the District Exit Status is 30 the Grade or Setting must be equal to 30.
	70.21.6	If [ExitStatus] = "40" or "41" at least one {ProgramParticipation}.[ProgramEligibilityParticipation] must be = "3500"	1	If the District Exit Status is 40 or 41, the student must be identified as participating in an Early/Middle College program.
	70.21.7	If [ExitStatus] <> "19" or "00" [ExitDate] is required	1	The reported District Exit Status requires a valid District Exit Date.
	70.21.8	If [ExitStatus] = "20" or "21" {SpecialEducation}.[PrimaryDisability] cannot be blank	1	If District Exit Status is 20 or 21, then the Special Education component is required and Primary Disability must contain a valid code.
	70.21.9	If [ExitStatus] = "00" AND CollectionName contains "Fall" or "Spring" {InitialIEP}.[ResultsOfInitialIEP] cannot = "1"	1	If District Exit Status is 00, you may not submit code 1 in Results Of Initial IEP.
	70.21.10	For certified collections only: If [ExitStatus] <> "00" [EnrollmentDate] cannot be blank	1	Enrollment Date is required unless District Exit Status is 00.
	70.21.11	If [ExitStatus] = "00" [EnrollmentDate] must be blank	1	Enrollment Date must not be reported when Exit Status is 00.
	70.21.12	If {GeneralEducationFTE}.[GeneralEdFTE] + {SpecialEducation}.[Section52FTE] + {SpecialEducation}.[Section53FTE] > 0.00 [ExitStatus] must = "19"	1	If the sum of General Ed FTE, Section 52 FTE, and Section 53 FTE is greater than 0.00, then the District Exit Status must be equal to 19.
	70.21.13	If [ExitStatus] = "00" only the following components can be included in the record: {SubmittingEntity}, {PersonalCore}, {SchoolDemographics}, {Enrollment}, {Membership}, {PersonalDemographics}, {Contacts}, {StudentRecordMaintenance} and {InitialIEP}	1	Only the SubmittingEntity, PersonalCore, SchoolDemographics, Enrollment, Membership, PersonalDemographics, Contacts, StudentRecordMaintenance, and InitialIEP components may be submitted when District Exit Status is 00
	70.21.14	If [ExitStatus] = "01", "02", "03", "04", "40", "41" [GradeOrSetting] must be = "09", "10", "11", "12", "14" or "20"	1	Students with an exit code indicating graduation must be reported in a high school grade (9-12), special education transition (14), or adult education (20).
	70.21.15	If [ExitStatus] = "01", "02", "03", "04", "05", "06", "07", "11", "40", "41", or "42" [the student's age cannot be < 16 years as of the [ExitDate]	2	It is unusual for a student who is less than 16 years of age to be reported with this exit status. Please confirm this student's reported Exit Status and Date of Birth are correct.

ExitStatus	70.21.16	If [ExitStatus] = "19" or "00" [ExitDate] must be blank	1	The District Exit Date must be blank if the District Exit Status is 19 or 00.
	70.21.17	If the student's Cohort status is "Graduate" [DistrictExitStatus] cannot be "19"	1	Students with a Cohort Status of "graduated" cannot be reported as continuing students (District Exit Status "19").
	70.21.18	If [DistrictExitStatus] = '00' The InitialIEP component must be submitted	1	You must submit the Initial IEP component when reporting Exit Status '00'.
	70.21.19	If the student's Cohort Status is "GED Completer" AND the {SpecialEducation} Component is not submitted, then [DistrictExitStatus] cannot be "19"	1	Students who are not receiving special education services, for whom the Cohort Status is "GED Completer", cannot be reported as continuing students (District Exit Status "19").
	70.21.20	If [ExitStatus] = "21" and {SchoolDemographics}.[OperatingDistrictNumber] = "84020" {PersonalCore}.[DateOfBirth] must be >= 21 on September 1 of the current school year	1	MDOC may only use exit status code "21" when the student reaches age 21.

Version History

Date	Description	Rule Affected	TFS Number	Updated By
10/27/2021	Updated BR to include Contacts component as one of the allowable components.	70.21.13	183007	hansknechta
1/31/2022	New BR	70.660.1		baryob
1/31/2022	New BR	70.660.2		baryob
7/26/2022	Modifying for GAD appeals window	70.21.19		sowleb
7/26/2022	Modifying for GAD appeals window.	70.21.17		sowleb
9/15/2022	Appeals window is over, returning to error.	70.21.17		sowleb
9/15/2022	Updating validation message.	70.21.17		sowleb
9/15/2022	Appeals window is now over, returning to error.	70.21.19		sowleb
9/15/2022	Modifying so Detroit can certify	70.21.17		sowleb
9/15/2022	Flipping again so Detroit can certify.	70.21.19		sowleb
9/15/2022	Returning to error	70.21.17		sowleb
9/15/2022	Returning to error	70.21.19		sowleb

User Guide

Collection Matrix

Component Status

Defines which collections the component may be submitted. The possible values are:

Name	*Description*
Required	This component must be submitted in this collection. If omitted in an upload, the file will be rejected upon upload.
Optional	This component is optional in this collection, but may be condtionally required due to validation rules.
Not Allowed	This component cannot be submitted in this collection. If included in an upload file, the file will be rejected upon upload.

Schema

Characteristic Name

The name of the characteristic. This matches the name in the schema.

Characteristic Description

A description of the characteristic and why the data is needed.

Data Type

The system data type. The possible values are:

Name	*Classification*
Addresses (numbers, letters, #)	string
Date (only)	date
Date (year and month only) (YYYYMM)	string
Decimal Number	decimal
List of Values (choose from list)	string
Names (letters, apostrophe, commas, hyphens, periods)	string
Numeric Text (0-6) (can have leading zeros)	string
Numeric Text (can have leading zeros)	string
Text (free form)	string
Text (numbers and letters)	string

Whole Number (integer)	int
Yes / No (or True False, or Boolean)	boolean

Min Length

For characteristics of a "text" data type classification, this specifies the minimum character length

Max Length

For characteristics of a "text" data type classification, this specifies the maximum character length

Min Value

For characteristics of a "number" data type classification, this specifies the minimum character length

Max Value

For characteristics of a "number" data type classification, this specifies the maximum character length

Decimal Positions

For characteristics of a "number" data type, this specifies the number of digits allowed to the right of a decmial point.

Is Multi Valued?

TRUE indicates that this characteristic may be submitted multiple times in the same component; FALSE indicates that only one instance is allowed.

Required?

Y indicates this characteristic is required to be submitted as part of the schema; N indicates that is either optional at the schema level (but may be conditionally required due to validation rules)

Validation Rules

Definitions & Guidance

- Text surrounded by {} indicates that this is a component
- Text surrounded by [] indicates that this is a characteristic
- A Severity of "1" indicates that the validation is an error; a "2" indicates that it is a warning
- *CollectionName* refers to the value of the "CollectionName" attribute in the collection schema
- *AsOfDate* refers to one of two values:
  - For single-certified collections, it is the State-defined certification as of date for the collection
  - For ongoing certified collections, it is the value of the [AsOfDate] characteristic in the {StudentRecordMaintenance} component

Version History

Notes

- TFS Number is used internally by CEPI for tracking purposes
- Each update to a validation or a wording change to the error/warning message will be noted here

Appendix A

Certain entity-related validations in MSDS are dependent on which collection is being submitted. The table below defines the dates or date ranges that are used in these validations. Validations that are dependent on this table are noted in the specific data validation; they will contain a reference to this appendix.

Collection	Type	Start Date	End Date
General collections	date	Certification As of Date	
Early Childhood collections	date range	Collection Open Date	Collection Close Date
Student Record Maintenance	date	As of Date (SRM component)	
Teacher Student Data Link *	date range	7/1/{AcademicYear start}	8/31/{School Year End}
	date range	7/1/{School Year Start}	8/31/{School Year End}
Early Roster	date range	7/1/{School Year Start}	6/30/{School Year End}
all other collections	date	Today's Date	

* The TSDL collection will use the school year value submitted in the Academic Year characteristic, if it was submitted. If no value is found, the current school year values are used.