

**Component Description**

The Homeless Demographics component collects data about students who experience a period of homelessness during the current school year. A student who meets the criteria for homelessness for any period of time within the school year is eligible for all homeless services for the entire school year. The Homeless Component should be completed for every homeless student, however system errors will occur if this component is not submitted and the student's home address information is blank within the Personal Demographics component.

**Document Contents**

|   |   |
|---|---|
| <b>Schema</b>                                 | Contains the component characteristic names, descriptions, and specifications (Excel Sheet 2)                           |
| <b>List of Values</b>                         | Contains the list of allowed values for all characteristics of a "List of Values" datatype (Excel Sheet 3)              |
| <b>Staging Area Business Rule Validations</b> | Contains the list of business rule validations, grouped by characteristic, that apply to this component (Excel Sheet 4) |
| <b>Version History</b>                        | Contains a history of updates made to the business rule validations in this school year (Excel Sheet 5)                 |
| <b>User Guide</b>                             | Contains references and support for using this document (Excel Sheet 6)   |

**Collection Matrix**

| Collection Name                | Component Status |
|--------------------------------|------------------|
| CEPI Internal Request for UIC  | Not Allowed      |
| Early Childhood EOP            | Optional         |
| Early Childhood Fall           | Optional         |
| Early Childhood Spring         | Optional         |
| EOY 2018 General Collection    | Optional         |
| Fall 2017 General Collection   | Optional         |
| IHE Request for UIC            | Not Allowed      |
| Request for UIC                | Not Allowed      |
| Spring 2018 General Collection | Optional         |
| Student Record Maintenance     | Optional         |
| Teacher Student Data Link      | Not Allowed      |

Schema

| Characteristic Name | Characteristic Description   | Data Type                            | Min Length | Max Length | Min Value | Max Value | Decimal Positions | Is Multi Valued? | Required? |
|---------------------|--|--------------------------------------|------------|------------|-----------|-----------|-------------------|------------------|-----------|
| Homeless            | <p>This characteristic is used to identify students who lack fixed, regular and adequate residence and to indicate the student's primary nighttime residence. Students who become homeless for any period of time within the school year are eligible for all homeless services for the entire school year.</p> <p>According to the McKinney-Vento Act, individuals who lack a fixed, regular, and adequate residence are considered homeless. A fixed residence is one that is stationary, permanent, and not subject to change. A regular residence is one that is used on a regular (i.e. nightly) basis. An adequate residence is one that is sufficient for meeting both the physical and psychological needs typically met in home environments.</p> | List of Values (choose from list)    |            |            |           |           |                   | False            | True      |
| UnaccompaniedYouth  | Indicate if a student identified as homeless also meets the criteria to be considered an Unaccompanied Youth. An unaccompanied youth is an individual who is not in the physical custody of a parent or guardian and who fits the McKinney-Vento definition of homeless.   | Yes / No (or True False, or Boolean) |            |            |           |           |                   | False            | True      |

List of Values

| Homeless    |                      |
|-------------|----------------------|
| <i>Code</i> | <i>Description</i>   |
| 10          | Shelters             |
| 11          | Transitional Housing |
| 13          | Doubled-Up           |
| 14          | Hotel/Motel          |
| 15          | Unsheltered          |

**Staging Area Business Rule Validations**

No business rule validations exist for this component.

**Version History**

No updates have been made to this component.

## User Guide

### Collection Matrix

#### Component Status

---

Defines which collections the component may be submitted. The possible values are:

| <u>Name</u> | <u>Description</u>   |
|-------------|--|
| Required    | This component must be submitted in this collection. If omitted in an upload, the file will be rejected upon upload.         |
| Optional    | This component is optional in this collection, but may be conditionally required due to validation rules.                    |
| Not Allowed | This component cannot be submitted in this collection. If included in an upload file, the file will be rejected upon upload. |

### Schema

#### Characteristic Name

---

The name of the characteristic. This matches the name in the schema.

#### Characteristic Description

---

A description of the characteristic and why the data is needed.

#### Data Type

---

The system data type. The possible values are:

| <u>Name</u>   | <u>Classification</u> |
|---|-----------------------|
| Addresses (numbers, letters, #)                       | string                |
| Date (only)   | date                  |
| Date (year and month only) (YYYYMM)                   | string                |
| Decimal Number  | decimal               |
| List of Values (choose from list)                     | string                |
| Names (letters, apostrophe, commas, hyphens, periods) | string                |
| Numeric Text (0-6) (can have leading zeros)           | string                |
| Numeric Text (can have leading zeros)                 | string                |
| Text (free form)                                      | string                |
| Text (numbers and letters)                            | string                |

|                                      |         |
|--------------------------------------|---------|
| Whole Number (integer)               | int     |
| Yes / No (or True False, or Boolean) | boolean |

### Min Length

---

For characteristics of a "text" data type classification, this specifies the minimum character length

### Max Length

---

For characteristics of a "text" data type classification, this specifies the maximum character length

### Min Value

---

For characteristics of a "number" data type classification, this specifies the minimum character length

### Max Value

---

For characteristics of a "number" data type classification, this specifies the maximum character length

### Decimal Positions

---

For characteristics of a "number" data type, this specifies the number of digits allowed to the right of a decimal point.

### Is Multi Valued?

---

TRUE indicates that this characteristic may be submitted multiple times in the same component; FALSE indicates that only one instance is allowed.

### Required?

---

Y indicates this characteristic is required to be submitted as part of the schema; N indicates that is either optional at the schema level (but may be conditionally required due to validation rules)

## Validation Rules

### Definitions & Guidance

---

- Text surrounded by {} indicates that this is a component
- Text surrounded by [] indicates that this is a characteristic
- A Severity of "1" indicates that the validation is an error; a "2" indicates that it is a warning
- *CollectionName* refers to the value of the "CollectionName" attribute in the collection schema
- *AsOfDate* refers to one of two values:
  - For single-certified collections, it is the State-defined certification as of date for the collection
  - For ongoing certified collections, it is the value of the [AsOfDate] characteristic in the {StudentRecordMaintenance} component

## Version History

### Notes

---

- TFS Number is used internally by CEPI for tracking purposes
- Each update to a validation or a wording change to the error/warning message will be noted here



## Appendix A

Certain entity-related validations in MSDS are dependent on which collection is being submitted. The table below defines the dates or date ranges that are used in these validations. Validations that are dependent on this table are noted in the specific data validation; they will contain a reference to this appendix.

| Collection                  | Type       | Start Date                 | End Date               |
|-----------------------------|------------|----------------------------|------------------------|
| General collections         | date       | Certification As of Date   |                        |
| Early Childhood collections | date range | Collection Open Date       | Collection Close Date  |
| Student Record Maintenance  | date       | As of Date (SRM component) |                        |
| Teacher Student Data Link * | date range | 7/1/{AcademicYear start}   | 8/31/{School Year End} |
|                             | date range | 7/1/{School Year Start}    | 8/31/{School Year End} |
| Early Roster                | date range | 7/1/{School Year Start}    | 6/30/{School Year End} |
| all other collections       | date       | Today's Date               |                        |

\* The TSDL collection will use the school year value submitted in the Academic Year characteristic, if it was submitted. If no value is found, the current school year values are used.