

Component Description

The data collected in the Enrollment Component indicate the student's current enrollment status with the Operating District. You are required to submit this component through the General Collections (Fall, Spring, EOY) and the Student Record Maintenance Collection.

Document Contents

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| Schema | Contains the component characteristic names, descriptions, and specifications (Excel Sheet 2) |
| List of Values | Contains the list of allowed values for all characteristics of a "List of Values" datatype (Excel Sheet 3) |
| Staging Area Business Rule Validations | Contains the list of business rule validations, grouped by characteristic, that apply to this component (Excel Sheet 4) |
| Version History | Contains a history of updates made to the business rule validations in this school year (Excel Sheet 5) |
| User Guide | Contains references and support for using this document (Excel Sheet 6) |

Collection Matrix

| Collection Name | Component Status |
|-----------------------------------|------------------|
| CEPI Internal Request for UIC | Not Allowed |
| Early Childhood EOP | Not Allowed |
| Early Childhood Fall | Not Allowed |
| Early Childhood Spring | Not Allowed |
| Early Roster | Not Allowed |
| EOY 2019 General Collection | Required |
| Fall 2018 General Collection | Required |
| General Teacher Student Data Link | Not Allowed |
| IHE Request for UIC | Not Allowed |
| Migrant Teacher Student Data Link | Not Allowed |
| Request for UIC | Not Allowed |
| Spring 2019 General Collection | Required |
| Student Record Maintenance | Required |

Schema

| Characteristic Name | Characteristic Description | Data Type | Min Length | Max Length | Min Value | Max Value | Decimal Positions | Is Multi Valued? | Required? |
|---------------------|---|--------------------------------------|------------|------------|-----------|-----------|-------------------|------------------|-----------|
| EnrollmentDate | The month, day and year of the first day a student participated in education programs and/or services with the reported operating district. | Date (only) | | | 1/1/1753 | | | False | False |
| DistrictExitStatus | <p>The student's current enrollment status with the operating district or primary reason the student is no longer enrolled in the school district.</p> <p>If the student has been expelled but continues to receive services, report an exit code of "19". Use an exit code of "10" only for students who are expelled and no longer receive services from the school district. In both of these expulsion scenarios, also complete the appropriate characteristics in the Disciplinary Incident and Disciplinary Consequence components.</p> <p>NOTE: If the student has transferred to another school or facility building within the same school district, the District Exit Status should remain "19" (expected to continue).</p> | List of Values (choose from list) | | | | | | False | True |
| DistrictExitDate | The month, day, and year of the first day after the date a student last attended school, graduated, or became known officially to have left the district's educational setting. | Date (only) | | | 1/1/1753 | | | False | False |

List of Values

| DistrictExitStatus | |
|--------------------|--|
| Code | Description |
| 00 | Not enrolled |
| 01 | Graduated from general education with a high school diploma |
| 02 | Graduated from general education with a high school diploma and applied to a degree-granting college or university |
| 03 | Graduated from an alternative program with a high school diploma |
| 04 | Graduated from general education with a high school diploma and applied to a non-degree granting institution. |
| 05 | Completed general education with an equivalency certificate (GED) |
| 06 | Completed general education with other certificate |
| 07 | Dropped out of school |
| 08 | Enrolled in another public school district in Michigan |
| 09 | Moved out of state |
| 10 | Expelled from the school district (no further services) |
| 11 | Enlisted in military or Job Corps |
| 12 | Deceased |
| 13 | Adjudicated |
| 14 | Enrolled in home school |
| 15 | Enrolled in non-public school |
| 16 | Unknown |
| 17 | Placed in a recovery or rehabilitative program |
| 18 | Left adult education |
| 19 | Expected to continue in the same school district |
| 20 | Received special education certificate of completion and exited the K-12 system |

Enrollment

Last Updated: 6/12/2025

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| 21 | Special education - Reached maximum age and exited the K-12 system |
| 30 | Exited early childhood or Early On® program/service |
| 40 | Graduated from a Middle College with both a high school diploma and an Associates Degree or other advanced certificate |
| 41 | Graduated from a Middle College with only a high school diploma |
| 42 | Graduated from another district |

Staging Area Business Rule Validations

| Characteristic Name | Rule Number | Data Validation | Severity | Error/Warning Message |
|---------------------|-------------|---|----------|---|
| | NOTE | If the AsOfDate is >= to [EnrollmentDate] and <= to [ExitDate], then the student is considered enrolled for the purposes of the collection whether or not the enrollment and exit dates are in the current record or in the enrollment table. | | |
| EnrollmentDate | 70.18.1 | [EnrollmentDate] must be >= {PersonalCore}.[DateOfBirth] | 1 | The Date of Enrollment cannot be earlier than the Date of Birth. |
| | 70.18.3 | [EnrollmentDate] must be <= current system date | 1 | Enrollment Date must be on or prior to the current date; future dates are not allowed. |
| | 70.18.4 | [EnrollmentDate] must be >= open date in EEM for the {SchoolDemographics}.[OperatingDistrictNumber] | 1 | Enrollment Date must be on or after the Operating District Open Date in EEM. |
| | 70.18.5 | [EnrollmentDate] must be <= close date in EEM for the {SchoolDemographics}.[OperatingDistrictNumber] | 1 | The Enrollment Date must be prior to the Operating District Close Date in EEM. |
| | 70.18.6 | If [EnrollmentDate] <> the latest date of enrollment in the enrollment table for the district the {PersonalDemographics} component is required | 1 | The Personal Demographics component is required when reporting a new enrollment for the student. |
| | 70.18.7 | If CollectionName contains "Fall", "Spring" or "EOY" [EnrollmentDate] must be <= AsOfDate | 1 | The date reported in Enrollment Date must be on or before the count date associated with this collection. |
| ExitDate | 70.22.1 | [ExitDate] must be > [EnrollmentDate] | 1 | The District Exit Date must be after the student's Date of Enrollment. |
| | 70.22.4 | If [ExitStatus] <> "01", "02", "03", "04", "05", "06", "40", "41", or "42" [ExitDate] cannot be > current system date | 1 | The District Exit Date cannot be a future date; only Exit Status codes 01-06 and 40-42 are allowed to report future dates within the current school year. |
| | 70.22.5 | If [ExitStatus] = "01", "02", "03", "04", "05", "06", "40", "41", or "42" [ExitDate] cannot be a future date outside of the current school year | 1 | The District Exit Date can be a future date within the current school year only. |

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|------------|---------|--|---|---|
| ExitDate | 70.22.6 | [ExitDate] must be <= close date in EEM for the {SchoolDemographics}. [OperatingDistrictNumber] | 1 | The entity reported in Operating District was not open on the date reported in District Exit Date. |
| | 70.22.7 | If CollectionName contains "Fall", "Spring" or "EOY" [ExitDate] must be <= AsOfDate | 1 | The date reported in District Exit Date must be on or before the count date associated with this collection. |
| | 70.22.8 | If CollectionName contains "EOY" OR [ExitDate] is not blank the {Attendance} component is required EXCEPT in the following cases: * {Membership}.[StudentResidency] = "04", "07", "08", "09", "12", "13", or "15" * {SchoolDemographics}.[GradeOrSetting] = "20" or "30" * [ExitDate] <= September 1st of the current school year * {ProgramParticipation}. [ProgramEligibilityParticipation] = "9229" AND {SpecialEducation}. [Section52FTE] + {SpecialEducation}.[Section53FTE] = 0.00 | 1 | Attendance component is required unless you have a Grade or Setting of 20 or 30; a Student Residency of 04, 07, 08, 09, 12, 13, or 15; a District Exit Date <= 9/1 of the current school year; or a seat-time waiver participant who is not receiving special education services for which FTE are claimed. |
| ExitStatus | 70.21.1 | If [ExitStatus] = "10" the {Discipline} component is required | 1 | At least one Discipline component must be reported when submitting code "10" in Exit Status. |
| | 70.21.2 | If [ExitStatus] = "10" at least one {Discipline}.[Initial/Secondary/OtherConsequenceType] must be = "5" | 1 | If the District Exit Status is 10, the Consequence Type must be equal to 5 included in a Discipline component. |
| | 70.21.3 | If [ExitStatus] = "18" {SchoolDemographics}.[GradeOrSetting] must = "20" | 1 | If the District Exit Status is 18, the Grade or Setting must be equal to 20. |
| | 70.21.4 | If [ExitStatus] = "21" {PersonalCore}.[DateOfBirth] must be >= 25 on September 1 of the current school year | 1 | If the District Exit Status is 21, the student must be 25 or older on September 1 of the current school year. |
| | 70.21.5 | If [ExitStatus] = "30" {SchoolDemographics}.[GradeOrSetting] must = "30" | 1 | If the District Exit Status is 30 the Grade or Setting must be equal to 30. |
| | 70.21.6 | If [ExitStatus] = "40" or "41" at least one {ProgramParticipation}.[ProgramEligibilityParticipation] must be = "3500" | 1 | If the District Exit Status is 40 or 41, the student must be identified as participating in an Early/Middle College program. |
| | 70.21.7 | If [ExitStatus] <> "19" or "00" [ExitDate] is required | 2 | This student has a cohort status of "Graduated". Exit Status "19" should only be used if you are trying to ungraduate the student. In this case, the "As of Date" must be the same as the Exit Date of the graduate record. |
| | 70.21.8 | If [ExitStatus] = "20" or "21" {SpecialEducation}.[PrimaryDisability] cannot be blank | 1 | If District Exit Status is 20 or 21, then the Special Education component is required and Primary Disability must contain a valid code. |

| | | | | |
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| ExitStatus | 70.21.9 | If [ExitStatus] = "00" AND CollectionName contains "Fall" or "Spring" {InitialIEP}.[ResultsOfInitialIEP] cannot = "1" | 2 | This student has a cohort status of "GED Completer". Exit Status "19" should only be used if you are trying to undo this status. In this case, the "As of Date" must be the same as the Exit Date of the completer record. |
| | 70.21.10 | For certified collections only: If [ExitStatus] <> "00" [EnrollmentDate] cannot be blank | 1 | Enrollment Date is required unless District Exit Status is 00. |
| | 70.21.11 | If [ExitStatus] = "00" [EnrollmentDate] must be blank | 1 | Enrollment Date must not be reported when Exit Status is 00. |
| | 70.21.12 | If {GeneralEducationFTE}.[GeneralEdFTE] + {SpecialEducation}. [Section52FTE] + {SpecialEducation}.[Section53FTE] > 0.00 [ExitStatus] must = "19" | 1 | If the sum of General Ed FTE, Section 52 FTE, and Section 53 FTE is greater than 0.00, then the District Exit Status must be equal to 19. |
| | 70.21.13 | If [ExitStatus] = "00" only the following components can be included in the record: {SubmittingEntity}, {PersonalCore}, {SchoolDemographics}, {Enrollment}, {Membership}, {PersonalDemographics}, {StudentRecordMaintenance} and {InitialIEP} | 2 | Only the SubmittingEntity, PersonalCore, SchoolDemographics, Enrollment, Membership, PersonalDemographics, StudentRecordMaintenance, and InitialIEP components may be submitted when District Exit Status is 00 |
| | 70.21.14 | If [ExitStatus] = "01", "02", "03", "04", "40", "41" [GradeOrSetting] must be = "09", "10", "11", "12", "14" or "20" | 1 | Students with an exit code indicating graduation must be reported in a high school grade (9-12), special education transition (14), or adult education (20). |
| | 70.21.15 | If [ExitStatus] = "01", "02", "03", "04", "05", "06", "07", "11", "40", "41", or "42" [the student's age cannot be < 16 years as of the [ExitDate] | 2 | It is unusual for a student who is less than 16 years of age to be reported with this exit status. Please confirm this student's reported Exit Status and Date of Birth are correct. |
| | 70.21.16 | If [ExitStatus] = "19" or "00" [ExitDate] must be blank | 1 | The District Exit Date must be blank if the District Exit Status is 19 or 00. |
| | 70.21.17 | If the student’s Cohort status is “Graduate” [DistrictExitStatus] cannot be "19" | 1 | Students with a Cohort Status of "graduated" cannot be reported as continuing students (District Exit Status "19"). |
| | 70.21.18 | If [DistrictExitStatus] = '00' The InitialIEP component must be submitted | 1 | You must submit the Initial IEP component when reporting Exit Status '00'. |
| | 70.21.19 | If the student’s Cohort Status is “GED Completer" AND the {SpecialEducation} Component is not submitted, then [DistrictExitStatus] cannot be “19” | 1 | Students who are not receiving special education services, for whom the Cohort Status is "GED Completer", cannot be reported as continuing students (District Exit Status "19"). |

Version History

| Date | Description | Rule Affected | TFS Number | Updated By |
|-----------|---|---------------|------------|------------|
| 6/25/2019 | Switching this error to a warning so that districts can submit and certify their EOY General Collection. When districts submit the Early Reading Deficiency Component for K-3 students, this error fires. We will update the ERD BR so that this rule can remain an error for the 19-20 SY. | 70.21.13 | | baryob |
| 7/16/2019 | Modified business rule for the Graduation Rate Appeals Window | 70.21.7 | | baryob |
| 7/16/2019 | Modified business rule for the Graduation Rate Appeals Window | 70.21.9 | | baryob |
| 7/24/2019 | Changing for the appeals window. | 70.21.17 | | baryob |
| 7/24/2019 | Changing for the Appeals Window. | 70.21.19 | | baryob |
| 9/12/2019 | Appeals Window closed. Switching back to error. | 70.21.17 | | baryob |
| 9/12/2019 | Appeals Window closed. Switching back to error. | 70.21.19 | | baryob |

User Guide

Collection Matrix

Component Status

Defines which collections the component may be submitted. The possible values are:

| <u>Name</u> | <u>Description</u> |
|-------------|--|
| Required | This component must be submitted in this collection. If omitted in an upload, the file will be rejected upon upload. |
| Optional | This component is optional in this collection, but may be conditionally required due to validation rules. |
| Not Allowed | This component cannot be submitted in this collection. If included in an upload file, the file will be rejected upon upload. |

Schema

Characteristic Name

The name of the characteristic. This matches the name in the schema.

Characteristic Description

A description of the characteristic and why the data is needed.

Data Type

The system data type. The possible values are:

| <u>Name</u> | <u>Classification</u> |
|---|-----------------------|
| Addresses (numbers, letters, #) | string |
| Date (only) | date |
| Date (year and month only) (YYYYMM) | string |
| Decimal Number | decimal |
| List of Values (choose from list) | string |
| Names (letters, apostrophe, commas, hyphens, periods) | string |
| Numeric Text (0-6) (can have leading zeros) | string |
| Numeric Text (can have leading zeros) | string |
| Text (free form) | string |
| Text (numbers and letters) | string |

| | |
|--------------------------------------|---------|
| Whole Number (integer) | int |
| Yes / No (or True False, or Boolean) | boolean |

Min Length

For characteristics of a "text" data type classification, this specifies the minimum character length

Max Length

For characteristics of a "text" data type classification, this specifies the maximum character length

Min Value

For characteristics of a "number" data type classification, this specifies the minimum character length

Max Value

For characteristics of a "number" data type classification, this specifies the maximum character length

Decimal Positions

For characteristics of a "number" data type, this specifies the number of digits allowed to the right of a decmial point.

Is Multi Valued?

TRUE indicates that this characteristic may be submitted multiple times in the same component; FALSE indicates that only one instance is allowed.

Required?

Y indicates this characteristic is required to be submitted as part of the schema; N indicates that is either optional at the schema level (but may be conditionally required due to validation rules)

Validation Rules

Definitions & Guidance

- Text surrounded by {} indicates that this is a component
- Text surrounded by [] indicates that this is a characteristic
- A Severity of "1" indicates that the validation is an error; a "2" indicates that it is a warning
- *CollectionName* refers to the value of the "CollectionName" attribute in the collection schema
- *AsOfDate* refers to one of two values:
 - For single-certified collections, it is the State-defined certification as of date for the collection
 - For ongoing certified collections, it is the value of the [AsOfDate] characteristic in the {StudentRecordMaintenance} component

Version History

Notes

- TFS Number is used internally by CEPI for tracking purposes
- Each update to a validation or a wording change to the error/warning message will be noted here

Appendix A

Certain entity-related validations in MSDS are dependent on which collection is being submitted. The table below defines the dates or date ranges that are used in these validations. Validations that are dependent on this table are noted in the specific data validation; they will contain a reference to this appendix.

| Collection | Type | Start Date | End Date |
|-----------------------------|------------|----------------------------|------------------------|
| General collections | date | Certification As of Date | |
| Early Childhood collections | date range | Collection Open Date | Collection Close Date |
| Student Record Maintenance | date | As of Date (SRM component) | |
| Teacher Student Data Link * | date range | 7/1/{AcademicYear start} | 8/31/{School Year End} |
| | date range | 7/1/{School Year Start} | 8/31/{School Year End} |
| Early Roster | date range | 7/1/{School Year Start} | 6/30/{School Year End} |
| all other collections | date | Today's Date | |

* The TSDL collection will use the school year value submitted in the Academic Year characteristic, if it was submitted. If no value is found, the current school year values are used.